



Public Interest Law Project
Lewis & Clark Law School
10015 SW Terwilliger Boulevard
Portland, Oregon 97219
<http://go.lclark.edu/law/pilp>

2012 PILP STIPEND APPLICATION

To preserve anonymity, this cover page will be removed and a number will be assigned to your application after submission. Do not include your name on any other pages or attachments.

Name: _____ Year/Division (e.g., 1 Day or 2 Evening): _____

Address: _____

Phone: _____ E-mail: _____

Name of Prospective Employer: _____

Address: _____

Contact Person: _____ Phone: _____

Anticipated Starting Date: _____

Please submit this Application along with the following to the Career Services office by March 14 at 12:00 P.M.:

_____ **Employer Statement**
(completed and signed by the employer)

_____ **Joint Statement of Goals**
(completed by the student, signed by student and the employer)

_____ **Applicant's Need**
(completed by the student)

_____ **Personal Statement**
(completed by the student)

_____ **Student Résumé**
(Please remove your name, address, and phone number.)

_____ **PILP Auction Hours Completion Form**
(Applicants must complete at least 15 hours of volunteer work for the 2012 PILP Auction.)

_____ **Pro Bono/Community Service Hours Completion Form**
(Applicants must complete at least 20 hours of pro bono/community service work.)

I certify that all information supplied in this application and the attachments is accurate and I agree, if selected, to meet the obligations listed under "Eligibility" on Page 2.

Student's Signature: _____ **Date:** _____

The Power to Revoke and Recoup

The PILP Executive Board retains the power to revoke and recoup an award at any time upon a finding of a substantial misrepresentation in the application process. The PILP Executive Board shall have the power to resolve all disputes regarding PILP Stipend eligibility that arise during the academic year.

Due Date

All applications must be submitted to the front desk of the Career Services office by **Wednesday, March 14, 2012 at 12:00 P.M.** to be considered. The PILP Executive Board will announce the PILP Stipend recipients by approximately Monday, April 2, 2011. Once applications are submitted, applicants may not make any changes to their application.

Decision Criteria - *The PILP Stipend Board will evaluate applications based on:*

- The Position:
 - ◆ How well defined the position is
 - ◆ The level of need for legal assistance in the applicant's area of the public interest
 - ◆ Whether the project will make a measurable contribution to the student's legal education
 - ◆ Whether the project is unique and creative
- The Applicant:
 - ◆ The total number of volunteer hours contributed to the PILP Auction
 - ◆ The total number of pro bono/community service hours, both in general and related to the field pursued
 - ◆ The suitability of the applicant for proposed employment (e.g., experience, coursework, etc.)
 - ◆ The applicant's demonstrated commitment to public service or public interest law
- The Employer:
 - ◆ The quality of supervision provided to the student (absent extenuating circumstances, supervision by a practicing attorney is required)
 - ◆ The organization's contribution to the public interest
 - ◆ The organization's actual, as opposed to perceived, financial need, the organization's inability to pay, and the anticipated benefit to the organization from the stipend recipient
 - Double applicants (i.e., more than one person is applying for the same organization) must demonstrate an even greater financial need and anticipated benefit from the PILP Stipend recipients.
 - ◆ The organization's status as a nonprofit, government, or other entity

Eligibility Criteria for Applicants

- Must be a Lewis & Clark Law School student with a 2.0 GPA or higher.
- Must have completed at least one year of law school by June 2012.
- Must be enrolled in the Law School during the 2012–2013 school year.
- Must have completed at least 15 hours of volunteer work for the 2012 PILP Auction. (Community service and pro bono hours do not count toward this requirement.)
- Must have completed at least 20 hours of volunteer work for a public interest organization between June 2011 and March 14, 2012. Pro bono, community service (non-pro bono), or a mix of both types of volunteer work count toward this requirement. Hours toward the PILP Auction do not count toward this requirement. (*This need not be legal work. Any work that qualifies for either the Pro Bono Honors Award or the Community Service Honors Award through Career Services will qualify. Law review, SBA, and many other student groups do not qualify. Please check with PILP's Director of Stipend Board Relations and/or Career Services to ensure that your volunteer hours will qualify.*)
- Must not have previously received a PILP Stipend.
- Must not have previously served on the PILP Stipend Board.

Additional Commitments

- Must submit a photo and one-page essay in September describing the work completed over the summer.
- Must chair a PILP Auction committee the year following the receipt of the PILP stipend.

For questions and additional information, please refer to:

- PILP's website, http://law.lclark.edu/student_groups/public_interest_law_project/summer_stipends/
- Paul Ruprecht, PILP's Director of Stipend Board Relations, paulruprecht@lclark.edu

- Bill Penn, Public Interest Law Coordinator, Lewis & Clark Law School, wcpenn@lclark.edu



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EMPLOYER STATEMENT

*Note: Applications will be reviewed anonymously. **Please refrain from referring to the student applicant by name.***

Employer: _____

Address: _____

Phone: _____ E-mail: _____

Website: _____

- Is the employer seeking work-study funding for this student applicant? Yes No
(Student applicants are encouraged to pursue both types of funding, but are only eligible to accept one award.)

Name and Position of Supervisor: _____

One factor that the PILP Stipend Committee may consider in determining to whom to award a PILP Stipend is maximizing the number of Stipend Recipients. As a result, asking for no more than you need could increase your chances for receiving a stipend.

- *Note: The student may receive a **maximum award of \$5,000**, but is encouraged to apply for no more than what he or she needs. The amount the student may receive may vary based on any special circumstances indicated in the Applicant's Need section, the number of hours the student plans to work, and the cost of living where the employer is located. The amount awarded may be less than the amount requested. Once the awards have been announced, the student may choose not to accept the award. Regardless of the amount awarded, the number of hours worked should reflect an agreement between the employer and the student. Any employer contribution will offset the amount that PILP will contribute to the Stipend.*

- Amount of the requested PILP Stipend: \$ _____

- If awarded a Stipend, the student plans to work _____ weeks totaling approximately _____ hours.

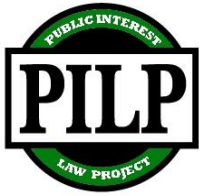
- Is the employer able to pay the student without PILP funding? Yes No
- Does the employer intend to contribute any funding in addition to the PILP Stipend? Yes No
 If so, how much? *(Please see note above.)* \$ _____

- Is the employer tax-exempt under IRS code 501(c)? Yes No

Please complete the two-page Employer Statement (Pages 3 and 4). Please attach additional pages as necessary.

Please include any available literature describing your organization's programs, achievements, and goals.

Nondiscrimination Policy: By submitting this form, as an employer, we agree to abide by the Law School's nondiscrimination policy and the policy of the Bylaws of the American Association of Law Schools. We hereby



JOINT STATEMENT OF GOALS

Instructions: In the space provided below (or attached on up to two typed, double-spaced pages), please describe the nature of the work that you will perform this summer. You may wish to include specific tasks you hope to complete or milestones that you hope to achieve, the general nature of the work that you will perform, and any learning objectives that are important to the student and the employer. PILP understands that, due to the nature of some public interest organizations, it may not be possible to anticipate specific legal projects in advance. If this is the case, you may choose to discuss what type of projects you might encounter during your summer employment. Please be sure to explain how this work plan meets the project application criteria.

*Note: Applications will be reviewed anonymously. **Please refrain from referring to the student applicant by name.***

Supervising Attorney’s Signature: _____ **Date:** _____

Student: This Joint Statement of Goals matches my understanding of the work I will perform: Yes No



APPLICANT’S NEED

Purpose: The purpose of this section is to assist you in determining how much of a stipend to request. Please keep in mind that asking for no more than you need could potentially increase your chances for receiving a stipend by increasing the number of stipends PILP is able fund.

Instructions: Please make a good faith estimation to answer the following questions.

Expected summer rent expenses: \$ _____

- Please note if you have the possibility of living with family or friends for a reduced rental rate.

Expected cost of transportation to and from the city where you will work, if you intend to work outside the Portland metro area: \$ _____

Please note any other financial considerations that you believe the Stipend Committee should consider in assessing your need this summer.

PERSONAL STATEMENT

Instructions: On a separate, typed document of up to two double-spaced pages, please state why you deserve a PILP Stipend. Please state why you have chosen this employer and how this choice fits within your overall legal career goals. Feel free to be creative and to relate any prior personal experiences that may have guided your decision.

RÉSUMÉ

Instructions: Please attach a current résumé, one page **maximum**.

*Note: Applications will be reviewed anonymously. **Please remove your name, address, and phone number.***



PILP AUCTION HOURS COMPLETION FORM

Please complete this form and ask one of the PILP Auction Co-Directors (Amanda Alvarez, Beth Edwards, or Elizabeth Inayoshi) and the PILP Auction Committee Head (e.g., Night Of, Solicitations, Advertising, Programs, Packages, etc.) for whom you volunteered the most to sign it. The PILP Auction Committee Head should be someone **other than** one of the PILP Auction Co-Directors. Please email your primary Auction Committee Head to obtain their signature. The Auction Co-Directors will hold office hours (time to be announced) the week after the Auction.

Committee:

Hours:

Total Number of Hours Contributed to PILP:

Please briefly describe your PILP volunteer activities:

I hereby certify that the hours reported on this form are correct and accurate.

PILP Auction Co-Director Date

PILP Auction Committee Head Date



PRO BONO/COMMUNITY SERVICE HOURS COMPLETION FORM

Please complete this form and ask Bill Penn, the Public Interest Law Coordinator in Career Services, to sign it.

- Before contacting Mr. Penn, please report your pro bono and/or community service hours here: <http://www.lclark.edu/dept/lscs/reporhours.html>.
- Next, please email Mr. Penn at wcpenn@lclark.edu or stop by his office to arrange a time when he can sign this form.

Total Number of Pro Bono/Community Service Hours Completed: _____

Please briefly describe your pro bono and community service activities, including the number of hours dedicated to each organization:

I hereby certify that the hours reported on this form are correct and accurate.

Bill Penn, Public Interest Law Coordinator Date

*Note: Pro bono/community service hours must be verified **separately** by your pro bono/community service supervisor for the Pro Bono Honors Award and/or the Community Service Honors Award by **Monday, March 26, 2012.***