

Student Bar Association- Lewis & Clark Law School

General Assembly Agenda

Meeting Date: November 19, 2016

Meeting Time: 9:30am-11:00pm

Meeting Location: LRC, Room 5



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1. Roll Call.....9:30-9:35
 2. Current Business.....9:35-10:00
 - a. Education Law Society group recognition proposal
 - i. Motion to approve student group
 1. Motion passed
 - b. President's Comments
 - i. President doesn't think the transition into SBA roles went well and the majority of SBA members are not performing their roles to the best of their capabilities. Point of SBA is to collectively implement our ideas and we need more SBA members willing to put their plans into actions.
 - ii. New Committee formed to propose new additional responsibilities for each committee with the purpose of more active SBA member participation
 1. Lawrence, Lani, Natalie, Andrew F., Holly, Max, and Cassandra will form this new committee
 2. Committee will propose these additional responsibilities to the Rules Committee for review and we will take a vote in January
 - iii. Rules Committee to amend excused/unexcused absences requirement and put up for vote in January
 1. Exceptions for students doing intern/externships out of state
 - c. Professional Headshots
 - i. Juan made a contact for headshots but there was some miscommunication re: amount of headshots per day and availability
 1. we need a full week/more than 2 days with a lot of different time slots so that all students can participate
 2. 2 years ago the headshots turned out great
 - a. business office might know who was hired
 - d. Travel Fund
 - i. Dani absent so not much to say about travel fund – Juan says waiting for amount on headshots to determine where else to allocate the money
 - e. Legal Hand/Community Service
 - i. Weird mix of response from pro bono community
 - ii. Found one attorney to train – first training will be in January with first beta tabling in December (in between finals weeks)
 1. Email Allison if want to be involved in December tabling session
 2. If you know attorneys in public service who might be interested let Allison know
 - a. Specifically employment, immigration, landlord/tenant
 - b. Want to go into rural areas – might get more help from legal aid communities in rural communities
 - iii. Tablings will take place at libraries, grocery stores, and community centers
 - iv. \$1k grant for public interest work via ABA Law Student Division – will apply for this grant once Legal Hands gets rolling

3. Updates10:00-10:45

- a. Clothing drive/Ballot Collection Update (Michaela Gore)
 - i. Clothes Drive is still going on until Thanksgiving and so far has been very successful
 - 1. Michaela needs help!
 - a. Please email her if you can help with washing/ironing clothes
 - i. Kaci, Matt, & Lawrence to help
 - b. Michaela will then go to schools to distribute the clothes
 - c. Michaela to send proposal to budget committee to pay for dry cleaning of certain items
 - d. PILP volunteer opportunity – Michaela reached out to PILP for help to include in their volunteer hours
 - ii. Ballot Collection
 - 1. collected 84 ballots of students and faculty
- b. Success of Halloween Party (Liz Schmitt)
 - i. Made back almost as much as we spent – approx. \$2k
 - ii. 200+ people showed up
 - iii. Student Life Committee did an awesome job
- c. Discussion with Dean Davis regarding (Emet Klepper/Lawrence Pittman):
 - i. massage/yoga during reading week
 - 1. Hasn't been discussed – 2 different places to reach out to
 - a. Cassandra, Emet, Iram, Lawrence, & Allison will help reach out
 - b. couple of people at school that teach yoga who might help
 - 2. SBA would prefer to not spend money on this
 - 3. Pitch: it as allowing massage therapists/yoga instructors to fulfill hours toward their training
 - ii. refilling hand sanitizer/more hand sanitizer locations
 - 1. Done – more hand sanitizer has been places across the school
 - iii. library lights on earlier and kept on later
 - 1. Dean said she would try to talk to library staff – they are already on late for finals
 - 2. Can the computer lab be open later?
 - a. Used to be open but someone stole property
 - b. Card access might help prevent theft
- d. Faculty meeting (Faculty Committee)
 - i. No discussion re: paid externship position
 - 1. It is supposed to be available for next semester
 - 2. Add it as a class and then fill out information
 - ii. Approved the budget
 - 1. 3% tuition increase for next 5 years
 - a. Will begin with next incoming class
 - iii. Bar pass rates – super high pass requirement in OR
 - 1. Professors aren't impressed with writing abilities
 - 2. Writing requirements going to trickle down into classes
 - iv. Professor Wilson retiring
- e. Thanksgiving community service event – Oregon Food Bank – November 26, 2016 @ 9:00a.m.
 - i. Have 17 people signed up – 45 slots open
 - ii. Send information to attorneys who might want to join
- f. \$1600 charge for 16+ credits (Andrew Cartmell)
 - i. Spreadsheet up
 - 1. a few people commented
 - ii. Faculty mind is not going to change on this one
- g. MLSA Thanksgiving Dinner – Tuesday, November 22 4:30-7:30 LRC
 - i. Sign up spreadsheet to groups involved for food

- ii. Have some decorations and serving utensils left over from previous years
 - iii. Invitations sent to all faculty and staff
 - 1. students welcome also
 - iv. Need volunteers for set up, clean up, greeters on Tuesday
 - v. Super under budget on it (have \$1k to spend)
 - 1. JB Kim suggested more food – in case student groups don't bring enough – want to make sure there is plenty of food
- h. Can Food Drive (Matt Goldman)
 - i. Sent email to students, faculty, staff and alumni
 - ii. Online donation page
 - 1. only \$50 so far
 - iii. Event goes until exams are over
 - iv. Flyers and announcements to help boost participation
 - 1. put in thanksgiving announcements to bring cans in the MLSA Thanksgiving dinner
 - 2. Matt will make flyers
 - 3. Facebook posts (VP of Communications-James Burton)
- i. Transportation & Parking updates
 - i. Initiatives to make student feel safer on walks alone at night, especially to remote lots such as the baseball field (Andrew Futerman)
 - 1. Reports of scary clowns on that baseball field path
 - 2. Response from campus security was that blue lights don't work because people have cell phones and the public safety gets prank calls from them
 - a. Campus security has agreed to: (1) send periodic emails re increasing own safety – whistles at front desk (2) seek SBA opinion re: blue light issue
 - 3. Motion to formally endorse idea to add blue light along the pathway and draft a letter to that effect (Andrew F. to draft letter)
 - i. Motion passed
 - 4. Can we ask administration to let students park in faculty parking after 5pm or so?
- j. New email system for SBA Executive Members (Tyson McLean)
 - i. Tyson not here
 - ii. Representative Position Handbook may solve this issue
- k. Student Health Board (Jacob Wright)
 - i. Survey that all 3 campuses did re: student health
 - 1. Perception of drug and alcohol use is much higher than actual drug and alcohol use – very large statistical gap
- l. Listening & Dialogue Workshops – Diversity & Inclusion (Lawrence Pittman)
 - i. Prof. Steverson approached Lawrence about this
 - 1. Seminar to be held in February
 - a. Campus wide listening workshop to obtain skills in mindful listening
 - b. 2 separate workshops
 - i. will bring in professional Lee Mun Wah
 - 1. internationally renowned for mindfulness and listening seminars
 - 2. Iram circulated survey to gauge interest - over 60 people in one week showed interest so Prof. Steverson is moving forward and wants SBA feedback
 - a. Students here to study alternative dispute resolution will benefit from this
 - b. make Prof. Steverson aware that people who need to go to these types of workshops aren't the ones actually attending

c. Lawrence will tell her we support this

4. Future Business.....10:45-10:55

- a. Welcome Back Informational w/ Dean Johnson
 - i. Too little time to do town hall meeting this semester
 - 1. will set up for next semester instead
 - ii. Lawrence went to Board of Trustees & Board of Visitors meeting and learned a lot of information
 - iii. Information purpose would be for Dean Johnson to give update on things going on at L&C
 - 1. opportunity to ask Qs re: what students would like to see here
- b. Professional Development – Workshop (Future of Legal Field/Cover Letter/Professionalism), Community Service – (Jan 21st, MLK Week), & Mental Health - (ABA Mental Health Week)
 - i. Targeting these goals with other projects but not implementing professional development yet
 - 1. Lawrence would like to see something re: how our legal future is changing
 - 2. Workshop idea: cover letter help
 - 3. MLK Week
 - a. 2 speakers to speak over entire week
 - b. community service project on the 21st – Lawrence will circulate the link
- c. Mental Health Week
 - i. ABA does this – programs and topics and events
 - ii. Goal: to raise mental health awareness via fun activities on campus and workshops
 - 1. kickball, basketball, softball, etc.
 - 2. 2 days of workshop/2 days of fun events
 - a. Workshop idea: requirement of some states to report mental health diagnosis for character and fitness tests
 - i. don't want students to feel discouraged about getting help due to a duty to deport
 - b. Activity idea: sign up for a marathon, 5k, 10k??
 - i. have law students participate
- d. SBA Celebratory Picnic
 - i. JB Kim/Professor Steverson have mentioned that the law school does not have an annual tradition that we do here that is recurring
 - 1. picnic at end of spring semester
 - 2. post-finals event at end of fall semester
 - a. venue: Punch bowl social? Bowling alley in SE? Ping Pong bar?
 - b. Thursday – last day of finals
 - i. Student Life Committee – pick a big location for last day of finals
 - 1. just a venue - not providing drinks
- e. Committee Readjustments, ABA Student Representative, Representative Position Handbooks
 - i. Lawrence will be working on these over winter break
 - ii. Create ABA Student Rep role for next year
 - iii. Handbooks
 - 1. ALL SBA members should continuously work on a document explaining their duties and responsibilities within their roles
 - a. these documents will then be compiled in the spring for incoming SBA members in future years to help with the ease and effectiveness of transitions
- f. Spring Elections

5. Plan Future Meeting Date..... 10:55-11:00

- a. January 14, 2016 @ 9:30a.m.

6. Adjourn.....11:00