

# **Student Bar Association- Lewis & Clark Law School**

## ***General Assembly Agenda***

***Meeting Date:*** January 21, 2016

***Meeting Time:*** 9:30am-11:00pm

***Meeting Location:*** Wood Hall, Room 7



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1. Roll Call.....9:30-9:35
    - a. Members: please be cognizant of how many absences you are taking
      - i. there were a lot of unexcused absences at this meeting
      - ii. if you are absent then read the minutes thoroughly to see if you have been assigned any tasks
      - iii. if there are items on the agenda you were required to address at the meeting please convey your updates to the necessary representatives so the subject can still be discussed despite your absence
    - b. At the next meeting we will take a vote deciding whether to expel the following members for having 2 unexcused absences:
      - i. Christina Helregel, Lizeth Marin, & Phoebe McHale
  2. Law Student Address to the SBA regarding concerns.....9:35-9:40
    - a. 2 people spoke to Lawrence addressing concerns
      - i. re: exam period – should we talk to Libby requesting extra days?
        1. Discussion:
          - a. bad time right now because already pushed finals back this semester
          - b. the short week applies to everyone
          - c. due to finances, unlikely school will extend opening campus for additional days
        2. Resolution:
          - a. we can ask that any make up classes necessary during a semester not eat into reading period but are scheduled in weeks prior to reading week
      - ii. re: request by student to take a rescheduled exam on different day due to inability to obtain daycare for child was met with an impolite response that student can either take the exam when scheduled or withdrawal from the class
        1. Discussion:
          - a. SBA can compile list of resources for childcare for students with children
        2. Resolution:
          - a. Lawrence to talk to Libby about her response and discuss what qualifies as an emergency for purposes of rescheduling exams
  3. Current Business.....9:45-10:10
    - a. Professional Headshots
      - i. Juan & Dani absent so not able to discuss the budget for this item
      - ii. Issue was supposed to go to the budget committee
      - iii. Chris Griffin to find emails from last time headshots done
    - b. Travel Fund
      - i. Dani not here to discuss
    - c. Barrister's Ball – March 11, 2017 @ The Leftbank Annex
      - i. Added in school announcements re: PILP student auction being at the ball
      - ii. Student Life Committee met last Thursday to discuss caterers

- 2. Jacob put together spreadsheet (\$17/per person)
- iii. \$25-\$30 tickets should cover food and venue
- iv. Venue does not need decorations
- v. Ticket sales date TBA
  - 1. Should go on sale within 1 month, at the latest February 11th
  - 2. no cap on tickets this year because plenty of room for both students and faculty – about 500 people standing room
- vi. request to use same DJ from Halloween party

4. Updates .....10:10-10:40

- a. Dean Johnson, Parry & Davis Address Student Body – January 31, 12:00 p.m. - 1:00 p.m.
  - i. Lawrence compiling list of questions in advance so the Deans can be prepared
  - ii. 3 students have added to the list of questions
  - iii. Please encourage students to send questions to Lawrence
- b. MLK Week Community Service – January 21<sup>st</sup>, 12:00 p.m. – 5:00 p.m.
  - i. Entire L&C campus today @ 12 p.m.
- c. Diversity & Community Building Judges Panel – January 26<sup>th</sup>, 6:00 p.m. – 8:00 p.m.
  - i. Diverse students feeling uncomfortable due to political climate – all are welcome though
  - ii. Great opportunity to network
  - iii. Flyers created & placed around campus
    - 1. need to put them in bathrooms
- d. Perkins Coie Speed Networking Event – February 15<sup>th</sup>, 5:30 p.m. – 7:30 p.m.
  - i. Event link has been distributed to student group leaders on campus
    - 1. No RSVPs so far – Lawrence has specifically asked student groups to distribute to all members
  - ii. Because no response this event is now open to all student groups, not just diverse groups
  - iii. Capped event – 20 to 30 students
  - iv. Great networking opportunity
- e. Listening & Dialogue Workshops – Feb 16<sup>th</sup>, 12:00 – 4:30 p.m. / Feb 18<sup>th</sup>, 12:00 – 4:00 p.m.
  - i. Prof. Steverson set this up – very expensive so we need to boost attendance
  - ii. Iram sent email out to student body
  - iii. The expert is internationally renowned for mindfulness and listening workshops
  - iv. Open to all 3 campuses
- f. Transportation & Parking Update re: blue light issue/letter (Andrew Futerman)
  - i. Sent letter 2 days ago requesting campus safety facilities to commission formal study on safety of softball field path
- g. Honor Code (Andrew Futerman)
  - i. Conversation w/honor committee professors re: if violation of honor code
  - ii. Issue: whether students even know what the honor code actually is or have read it
    - 1. faculty wants students to better understand what honor code is – SBA input on how to do that
  - iii. Resolution:
    - 1. Get professors to discuss during syllabus week  
Honor code signing as part of initiation into school
      - a. Dean Davis already going to incorporate it into orientation but need another outlet
    - 2. Discussion during professionalism day for 1Ls
    - 3. Add questions on legal methods exam re: honor code
    - 4. Faculty reps will also bring up at faculty meeting
  - iv. All members look at the honor code and email Andrew re: suggestions for honor code updates

- h. Bone Marrow Donor Registration Drive (Hannah Fields)
  - i. Registering to be an organ donor does not register for bone marrow donor registration
  - ii. Be the Match database for bone marrow and special blood donations
  - iii. February 22 11a.m.-3p.m.– papers and cheek swab
  - iv. Need volunteers for an hour to usher people in
    - 1. please email Hannah Fields if you can volunteer
  - v. Need ideas for defeating misconceptions and communicating to students about what bone marrow donation is and how simple it is
- i. Lewis & Clark Race Team Shamrock Run Portland – March 19<sup>th</sup>, 2017
  - i. Lawrence created team for Shamrock race
    - 1. have about 10 people or so signed up right now
  - ii. 5k, 8k, 15k, half marathon
    - 1. Holly promises to buy Lawrence a beer at the end of his half race ☺
- j. Committee proposing additional responsibilities
  - i. New attendance requirements discussed
    - 1. Rules Committee preparing language to put up to vote at next SBA meeting
      - a. proposed rules effective beginning next academic year:
        - i. Executive officers are allowed 1 excused absence
          - 1. if absent & have an agenda item, must delegate someone else on committee to discuss or send email notifying president on items to be discussed
          - 2. if more than 1 excused absence, vote on expulsion will occur
        - ii. Regular members are allowed 2 excused/1 unexcused absence
          - 1. exception for out-of-state extern/intern
  - ii. New volunteering requirements discussed – 2/term - report to Secretary
    - 1. mandatory participation in 2 SBA events per term while member
    - 2. report participation to Secretary
  - iii. Every position in the Bylaws will be amended to include absences and term volunteering requirements
  - iv. Will emphasize these requirements during elections so students know what is required of them
- k. Faculty Committee Update
  - i. Law school has nothing to do with school closures - Provost makes the call

5. Future Business.....10:40-10:55

- a. Professional Development – Workshop (Future of Legal Field/Cover Letter/Professionalism), Community Service – (Feb?, March?, April?), & Mental Health - (ABA Mental Health Week)
  - i. Workshop with recruiters re: how to increase attractiveness as applicants to jobs is in the works
  - ii. SBA should host Community service event for every month of the rest of the school year
    - 1. OR Multnomah bar association has an event calendar and we can join in with bar sections to do community service
      - a. also great networking opportunity
    - 2. If you have ideas for community service events then contact Lawrence or just get the ball rolling and let him know
  - iii. Mental Health Week - April
    - 1. Ideas:
      - a. yoga
      - b. kickball game
      - c. talent show
      - d. escape room event w/SBA
      - e. massages

2. Health Committee going to help with this
3. Want to invite professors and attorneys to make it a networking event
4. Want to make sure alcohol is not the center of the event
- b. Future Events, Discussions with the Current President of the Oregon State Bar - Michael Levelle & Oregon Attorney General - Ellen Rosenblum
  - i. Event date is TBA
  - ii. Ellen Rosenblum (OR AG) going to come for informal informational about her career and opinions on current political environment
  - iii. Michael Levelle (President OR bar) is attempting to promote diversity and inclusion in the OR state bar
    1. Lawrence emailed diverse student leaders for ideas because Levelle wants ideas from students on what to discuss before committing to speaking
      - a. If you have ideas for him to speak about then let Lawrence know
- c. SBA Celebratory Picnic
  - i. End of year picnic will be held
    1. Lawrence needs help preparing this event
    2. Email Lawrence with ideas
  - ii. Funds from Presidential budget since not using the funds yet
  - iii. Lexis rep has \$200 to donate to SBA
- d. Call for Student Outlines
  - i. James to send email next week re: taking up outlines from students
- e. ABA Student Representative/Bylaw Changes/Committee & Responsibility Updates
  - i. Will be creating ABA Student Rep position for next year
    1. Lawrence asking other student reps to send their language so we can create the position in our bylaws
- f. Representative Position Handbook
  - i. Look at initial email sent at start of academic school year that has a blurb about your position
    1. Update this blurb to better reflect the tasks/duties of your position so that it serves to better inform future members
    2. send updated version to Lawrence
- g. Spring Elections
  - i. Will take place in April
  - ii. Get the word out to other students who might be interested in running
6. Plan Future Meeting Date..... 10:55-11:00
  - a. February 18, 2017 @ 9:30a.m.
7. Adjourn.....11:00