

AUDIT POLICY

2021-2022

1. A person will be allowed to audit a class if the class is not filled during the pre-registration process and if the professor gives that person permission to audit the class by signing the Audit Application.
2. No basic first-year course may be audited.
3. In order to audit a class, a person must have a bachelor's degree, except in the case of legal assistants. Legal assistants who do not have a bachelor's degree will be allowed to audit classes if they provide a letter from their employer confirming that they work as legal assistants.
4. A certificate of completion is given only to those auditors who (1) register to audit for certification and (2) complete all course work with a passing grade.
5. For auditors who graduated from Northwestern School of Law (Lewis and Clark Law School), the charge for auditing a class is tentatively set at \$957.50 per credit hour with or without a certificate of completion.
6. For all other auditors, the charge is:
 - a. \$957.50 per credit hour for non-certificate auditors.
 - b. \$1,915.00 per credit hour to attend the class, do all coursework and receive a certificate.
7. Tuition is due on the first day of class.
8. Auditors should contact the Campus Safety Office for parking instructions before parking on campus.
9. Auditors do not receive a transcript and cannot apply or transfer these credits to Lewis & Clark Law School.
10. Auditors are not eligible to receive Federal financial aid.