

On-Site Mentor's Externship Final Evaluation Form

Lewis & Clark Law School

Site of Externship: _____

Mentor: _____

Name of Extern: _____

Semester: _____

1. Please describe the lawyering skills you feel the Extern was able to develop and refine during the Externship.
2. Was the written product satisfactory? What are the Extern's writing strengths and weaknesses?

3. Did you have occasion to observe the Extern's oral advocacy skills, or oral presentation skills? Did the Extern participate in any meetings, negotiations or other venues where you were able to observe such skills? How clearly and effectively did the Extern communicate with you regarding assignments, feedback and evaluation?
4. Was the Extern alert to ethical issues? What were they? Did the Extern initiate discussion of these issues?
5. Did the Extern exhibit appropriate professionalism with regard to lawyers, other judges and court personnel? What opportunities did you give the Extern to work on professionalism?

6. Did the Extern show or learn good “office skills” i.e., organizing paperwork, meeting deadlines, working well with support staff and/or colleagues?

7. How did the Extern respond to criticism? Did the Extern take the initiative in seeking educational experiences and time to meet with you? Did the Extern seek appropriate clarification of assignments?

8. What is your general assessment of the Extern and the work that was produced? How would you describe the Extern’ major strengths and weaknesses?

9. Are there any suggestions or recommendations you have to the Extern, or to the Externship program in general, to help ensure successful experiences?

or

Print and fax this evaluation to Libby Davis, Associate Dean for Career Services & Alumni Relations, Lewis & Clark Law School, 10015 SW Terwilliger Blvd, Portland, Oregon 97219; fax (503)768-6729; e-mail: eadavis@lclark.edu.