

Student Bar Association- Lewis & Clark Law School

General Assembly Agenda

Meeting Date: September 8, 2013

Meeting Time: 3:00 PM – 6:00 PM

Meeting Location: Wood Hall, Room 8



1. Welcome and Introductions.....3:00- 3:10 PM
Linli: Each student will introduce their name, their year, and their position.
2. Robert's Rules of Order.....3:10-3:30 PM
Samantha: Sam introduced Robert's Rules, using the handouts that were from the National ABA Parliamentarian.
3. Housekeeping..... 3:30-4:00 PM
Linli: SBA Conference Room, Mugs and Kitchenettes, Posters and flyering, Graduation Speaker, Resignations (Procedure & Effect), Sexual Harassment Policies and Resources, Counseling and Meditation, ABA Funding Opportunities.
 - Conference room: Kyle moved to make official SBA conference room into storage.
 - o No second
 - Kyle elaborated his motion, stating that storage meant anything SBA owns, shares, or uses in the capacity of SBA.. No other students are allowed in the office.
 - o Wynn- Where else would the rest of the materials go for the other student groups?
 - o Ron- In the past, students stored materials for student group activities above the lockers or at personal residence. Future students may not have easily accessible storage space. Let the space be used by other student groups.
 - o Alex- Let student groups use the storage space.
 - o Victor- Concur—Let's take advantage of it.
 - Whether or not Kyle's motion passes?
 - o Nathan moves to amend the motion to allow all groups to have access to the room with the Presidents having the code.
 - Samantha seconds (amended Kyle's proposal)
 - Accept amended proposal?
 - **Move to direct vote: PASS**
 - Reservations for room: Discussion?
 - o Questions: Alex: would reserving the room create more work for members of SBA? Yes.
 - o Sam moved to table
 - Second Nathan
 - o Sam moved to direct vote
 - Second Nathan
 - o **Direct vote: PASS to table**
 - Move for Linda Lopeman to handle SBA conference room **reservations PASS**
 - Mugs and the kitchenette
 - o Debate:
 - Wynn: If we do our jobs, it'll only take a few minutes.
 - Kyle: what is the procedure of cleaning the fridge, if we take responsibility?
 - Google Doc sign up sheet for mechanics
 - Move to continue SBA tradition of cleaning and throwing everything out every Friday
 - Victor second
 - Sam move to direct vote
 - Victor Second

- Mugs
 - Environmental Law Caucus will no longer take care of the mugs. Should SBA assume those responsibilities?
 - Debate
 - Kya: Environmental Law Caucus used to grab mugs left around campus, and replaced the mug board mugs with mugs from the Salvation Army.
 - Kyle: how much responsibility is it going to add?
 - How do we maintain the process of populating the mugs?
 - Close discussion
 - Victor moved to maintain the mug board and replace as needed.
 - Sierra Second
 - Move to direct vote Sam
 - Victor second
 - **Direct vote: PASS**
- Flyering and posters
 - The administration advised the SBA that it would be seeking to enforce a 6 poster rule.
 - Debate
 - Ryan: Why don't we inform the student groups to remove their posters regularly?
 - Wynn: Why don't we recommend half-sheets for posters to try to encourage students to not be stupid.
 - Victor: It would make more sense to get a location based rule rather than a number rule. It would be easier to follow that than to have to count. Easier parameters.
 - Chelsea: Put forward that we are not a tool, if they have a rule, they should have that clearly documented, instead of us doing something that might not exist.
 - Anna: Location based rule will create selection bias. Unless we can find a rule, we should object.
 - Ashley: what is the penalty?
 - We don't know
 - Sam moves to reject admin's request for minimum of 6 posters
 - **Direct Vote: PASS**
- SBA resignations
 - Linli needs to know before you resign for purposes of completing the paperwork
 - SBA positions are entered onto your transcript.
 - In order to ensure that the student filling in the vacancy receives the transcript recognition, the Registrar must be notified.
- Sexual misconduct policies
 - Linli informed general assembly of the resources available around campus
- ABA funding opportunities
 - Submit one month in advance of the event.
 - Up to \$500 available for a new event at an ABA-accredited school.
 - Multiple student groups can apply to this fund, but the event must fall within specific parameters set out by the ABA.
- PILP summer stipend meeting next Thursday
 - ABA resolution passed requiring schools to disclose their conditional scholarship retention rates.
 - Sam: For students in the past who had a stipend and had to pay taxes, what can we do? Nothing, it's all moving forward.
 - Alex: If it's a matter of getting the refund, it's a hardship—there are enough people to meet the need.
- New partnership with the Oregon New Lawyers Division
 - Is this something we want to continue?
 - More for the co-sponsorship committee
 - Do we want to defer to the co-sponsorship committee?
 - Kyle move

4. Institutional History Ideas.....4:00-4:15 PM

Andrea: Will talk to what was discussed at the Student Town Hall and the idea of institutionalizing some memory so future SBAs and student groups can get their work done easier without spending so much time digging for information.

- There's no student group institutional history repository
 - o When submitting, be sure to indicate which group you're representing
- Ryan: Is this more of an internal group matter?
- Alex: move to have Andrea do more research.
 - o Motion to extend debate: Ron
 - o Victor Second
- Move to have Sam and Andrea to work on it (Alex)
 - o Seconded
- Direct vote:
- Wynn: Suggestion to use Google doc
- Motion by Alex: Have the people who have identified the problem to further research it. (Sam and Andrea).
 - o **Direct Vote: Pass**

5. SBA Social Events..... 4:15-4:30PM

Victor: Call for volunteers for each event, explanation of what the events will look like this year (Halloween Party, Bar with the Bar, Barrister's Ball)

- Suggestion: 3 bar reviews each semester
 - o Spread out in the areas in town at different bars, some of whom are Small Business Legal Clinic clients.
- Biggest event: Halloween party
 - o Off campus
 - Moving away from Oaks Park does mean an increase in the overall cost
 - We have a limited budget to work with
- Putting on better events, as opposed to looking for the cheapest alternatives and have money left over
 - o Open for brief discussion without voting
 - How many students attend: ~150
 - We have had complaints about the venue
 - Does the event pay for itself? Tickets are \$10, we recouped about \$1,500 back. It does pay for some, not all. It's unlikely we'll get more than \$2,000 if we raise ticket costs
 - Transportation issues to and from the event. Taxi vouchers for ride back are paid for by the school's general budget. Oaks Park was easy to get to, no parking issues. However, the relationship has soured.
 - Moving downtown, no extra cost of a shuttle.
 - Is there a way to provide tickets to limit drinking, to keep data on how much is consumed?
 - o Barrister's ball
 - We did not have one last year
 - Could we partner with PILP to put on the Barrister's Ball?
 - o More social events

6. Welcome Back BBQ and 1L Pod Rep.....4:30-4:40 PM

Samantha & Linli: Linli will cover the logistics of the BBQ and the request for help. Sam will cover the 1L election timing, and their role in the BBQ.

- Two kegs of beer is completely donated by Widmer Brewing Brothers, complete with taps and buckets.
- Wednesday 12:00-2:00

volunteer.

- Need more students for mingling, talking, etc.
- **Google Doc for helpers**
- 1L election timing
 - o Spreading the word
 - o BBQ: submissions due by 9/16
 - Speeches given at BBQ
 - o Move to request 5-10 minutes to give presentations
 - Second
 - o Victor move for further debate
 - Second
 - o Sam: Not enough 1Ls running
 - Linli: Posted on 1L Facebook page.
 - Nathan: Shouldn't take that long to get election information on classroom boards
 - Kyle: Voice support for motion because we didn't have a very good amount of interest when SBA elections initially came up.
 - It needs to start now, we need to get ourselves in front of the class
 - Moves to amend motion by adding that the Elections Committee coordinate the spreading of the work and initiating that relationship
 - o Andrea second
 - Sam moves to allow Elections Committee handle
 - **Direct Vote: PASS**

7. Future General Assembly Timing.....4:40-4:50 PM

Nikoo – Attendance policies, timing to get on the agenda, when agendas will be issued for the current month's meetings. Goal is to delegate as much as possible to subcommittees and have our general assembly meetings run for an hour to an hour and a half.

8. Bylaws—Rules Committee Recommendations.....4:50-6:00 PM

Nikoo Heidarzadeh

- Motion to send budget to all members and meet again to vote on recommendations
- Discussion
- Staying to go through the budget
- Alex:
 - o NEDC is one of the most useful clerkships on campus
- 5.02- passed
- 5.03- (ii) unreasonable to have it in by day 2
 - o Old bylaws had an august day for this
 - o Move to leave it up to Michelle:
 - **PASS**
 - o Up to Michelle
- 5.03-
 - o (2) Be more specific about the per semester basis
 - Answer: It is listed farther down in the bylaws
 - Kya: It worked to do a whole year planning to make sure they had enough
 - Would need to know this in advance to make sure that the funds that are allocated would be consistent
 - o Idea is to break it up so that it is organized
 - If your spending tracks with your budget request allocation, you will be fine.
 - The IBC gets a second crack at this.
 - o (2)(b)- Ashley brought up an objection to the four executive board member minimum requirement because the Business Law Society, for example, will no be able to be funded if

allow 1Ls to run for positions.

- Tabled to have a meeting in the future for the interested individuals to convene a meeting to make decisions on the bylaws
- Move to have both issues discussed at one meeting
 - o Seconded
 - o **Direct Vote: Pass**
- How are we doing the bylaws
 - o Move to have interested individuals to come
 - o Seconded
 - o **Direct Vote: Pass**
- Move to make it an option that if quorum shows up, we'll vote
 - o Seconded
 - o **Direct Vote: Pass**
- Move to meet one week from today 09/15 at 3:00PM
 - o We'll send out bylaws both edited and original
 - o **Direct Vote: Pass**

9. New Business.....5:50-5:55 PM
Linli: Will ask if anyone has anything brief they would like to discuss.

10. Adjourn.....5:50-5:55 PM