

## MEMORANDUM

TO: Lewis & Clark Law Students  
FR: Tracy Sullivan, Associate Dean of Student Affairs  
DT: June 1, 2026  
RE: Process for Oregon Early Bar Exam

Pursuant to *Rules for Admission of Attorneys in Oregon*, Rule 3.1(4),

An applicant may be allowed to sit for the examination prior to earning a Juris Doctor degree or Bachelor of Law (LL.B) degree if the applicant:

- (a) is currently enrolled in a law school approved by the American Bar Association;
- (b) is expected to earn a Juris Doctor degree or Bachelor of Law (LL.B) degree within 120 days of sitting for the examination;
- (c) has satisfied all graduation requirements to earn a Juris Doctor degree or Bachelor of Law (LL.B.) degree except law school coursework that can be completed during the applicant's post examination final semester (or quarter);
- (d) will not be actively engaged in more than two semester hours (or quarter hour equivalent) of law school course work other than bar examination preparation courses during the month prior to the examination and the month the examination is held; and
- (e) has submitted timely a properly signed Declaration for Examination on the form provided by the Oregon State Bar, certifying that the applicant is academically prepared to take the examination.

In addition, Lewis & Clark Law School requires you to complete the following steps prior to the Associate Dean of Student Affairs signing the OSB's *RFA 3.1 – Declaration A*:

1. The student must meet with the Associate Dean of Student Affairs at least 90 days prior to the date of the applicable Oregon bar exam administration. During the meeting, the student must present a written plan, in memo format, detailing how the student will complete their remaining graduation requirements.
2. The student must be enrolled in 1 or more credits during the semester preceding the bar exam for which the student wishes to sit and must be registered for 1 or more credits during the semester the student takes the bar exam. Note: to be eligible for financial aid, students must be enrolled in at least 5 credits.
3. The student must have completed at least one of the upper division writing requirements and, preferably, both upper division writing requirements.
4. The student must have their official undergraduate transcripts on file, have satisfied the 2L and 3L Career Services graduation requirements, and have no holds on their student account.