



SBA September Meeting Agenda

Sunday, September 12th, 2021

10:30-12:00 PM via Zoom

Special Guests:

Meeting Called to Order: 10:34 AM PST

Meeting Adjourned: 11:59 PM PST

Agenda

Roll Call (Zach)

1. Secretary will take attendance via Zoom

Welcome and Introductions (Akriti)

1. Election results (Nicky)
 - a. All elected positions filled!
2. Intros (All)
3. Intention-setting (Akriti)
 - a. We are working on creating the most inclusive spaces on campus we can, especially when planning events - including for those who do or don't drink, those with or without family, etc as we all adapt to being back in full on campus while we are still very much mid pandemic.

Student Organization Activations/ Reactivations?

1. Nope, none today.

Committees

1. Per the bylaws, you can only sign up for one committee each so we have enough room for everyone to be on a committee.
 - a. Once everyone is on a committee, we can revisit this.
2. If you are on multiple committees now please delete yourself from others so you are signed up for just one.

3. 5 1L Reps - 1 rep on Ethics committee, and 2 reps on E&I committee are appointed. 2 1L reps minimum on IBC. Thus, all five 1L reps have been assigned to various committees. Selections for those committees have been made based on the brief bios submitted in the Self-Nomination Forms.
4. For E&I Committee, there are 3 spots available to all upper division SBA GA members - please email equity.sba@lclark.edu with a brief statement of interest.
 - a. Deadline to submit statement: Monday, 09/13 11:59pm PST
 - b. Committee selection made: Tuesday, 09/14, 11:59pm PST
 - c. Options for joining other committees during pending E&I approval - wait, or join and drop
5. Jennifer Knowles, Jemila Mohamed, Rico Vihn, Jacqueline Dewart - already appointed by virtue of elected positions
6. **Note:** Depending on E&I appointments, some people may need to be shuffled to maintain the distribution and minimum members requirement
7. If you have not signed up please do so today
8. **Deadline is Sept 17, 5PM.**

Committee Leaders gave a brief update on their role as a committee (See bylaws for committee leaders duties). Time commitment for each committee is minimal, 1-2 hours a month for serving members of the committee.

Executive Board Updates

1. President - Akriti
 - a. SBA Office - storage / access
 - i. SO MANY THINGS AVAILABLE! Plasticware! Pens! Come get supplies, hang out with the eboard, and say hey! The office is rad and we have lots of great opportunities to use it.
 - b. Working with Sonya (VP E&I) on law school E&I policy to be implemented this year
 - i. This is an ongoing project continuing from last year and will hopefully be campus wide, and be a collaborative effort with the administration.

- c. Student Affairs Office: Student Group Leadership Training
 - i. Via [Zoom](#), Wednesday, September 15th, 12:10 p.m., RSVP [here](#)
 - ii. If you are a student org leader, or are interested in how this works it will be great!
- 2. VP of Programming - Annamarie
 - a. Halloween
 - i. Traditionally this would be a dance. The eboard decided due to the pandemic to swap this for a more covid friendly fall event. We are open to any suggestions about what this might look like! Anything fall and fun, likely have alcohol but that won't be the focus.
 - b. Student Org Fair - recap/reflections
 - i. We did it! Very pleased with the turnout. Around 37 groups participated. We did learn about a vendor policy that we can't have 2 vendors/bar prep companies on campus at once, this is something we need to pay attention to as it can prevent sponsorship of events as it did with the Student Org Fair
 - c. Headshots
 - i. This used to be a popular event in the Spring. We would provide free headshots for the campus community.
- 3. VP of Student Affairs - Nicky
 - a. Fall elections
 - i. We did it! We have a full board now, all spots filled.
 - b. Fall event in conjunction with Themis - Sept 23rd
 - i. We can make this whatever you want if you have ideas. Looking for more ways to be receptive to student feedback. There is a survey out, please fill it out! Also, there may be some sort of feedback dropoff available at tabling event.
 - ii. There is a feedback form for students to fill it out [HERE](#). Please take the time to fill it out.

4. VP of Equity and Inclusion - Sonya

- a. Multicultural Calendar updates/expansion
 - i. Multicultural resource [guides](#) → non-profits/companies, businesses, etc.
- b. Performance and class eval forms reform
- c. [E&I Policy](#) Initiatives
 - i. Equitable hiring practices
 - ii. On-site counseling
 - iii. Campus climate survey
- d. See above notes on Campus E&I Project Sonya and Akriti are working on.

5. VP of Communications - Frank

- a. Social media policy
- b. If there are events that need to be shared, let Frank know - we can share it as a story or post depending on the needs/audience of the post.
- c. Updated Bios - if you'd like to email Frank your photo, or bio at any time. If you haven't done this yet, please do so! Otherwise, you can also update the bio at any time through Frank should things change.

6. Treasurer - Mary

- a. Allocation meeting and allocation of student group funds! Woohoo!
- b. Mary went over the budget with the GA.
- c. We need to raise \$2,500 by the end of the year, typically this is done by ticket sales.
- d. Student orgs almost never spend all their money so we likely will be under budget.

7. Secretary - Zach

- a. Bylaws
 - i. Briefly went over changes to the bylaws last year, and solicited feedback for any needed bylaw changes this year.
- b. Community Standards/ Guidelines (Zoom SBA Meeting Norms)

- i. Talked about the Zoom meeting environment and just the basics of using the hand raise feature, etc.
- c. Opportunities for fulfillment of volunteer hours
 - i. There are many on and off campus opportunities to fulfill your volunteer hours including admissions panels
- d. Voting on permanent meeting time each month for 2021-2022 SBA meetings.
 - i. Unanimous vote to put this on the 2nd Sunday of each month from 10:30am to 12:00pm

Committee/General Assembly Updates (Akriti, followed by GA members)

1. Updates shared at this time
 - a. A permanent feedback box was requested, and it sounds like it's very similar to what Nicky is putting together for the year.
 - b. Emily Warchot update on the Foundations project: Two changes were made for this year, and Emily is interested in 1L feedback to see how the changes are being presented, how they are handling it, we aren't sure what the changes are yet, it just sounds like the admin was responsive and did make some changes.
 - c. Radhika Shah: We are hiring faculty for many law professor positions. Lawyering, Crim, Property. There are announcements coming out, please sign up for interviews. **Great chance for volunteer hours too.**
2. Questions for SBA as we are charting the new academic year?
3. Feedback on Student Org Fair experience, if any
 - a. Seemed to be well spread out, but the McCarty tables mentioned that it felt like people rushed by them to get down into the amphitheater, so the physical layout might be something we could consider revising.
 - b. Evening students found the fair inaccessible as they aren't on campus during the day. The 12-1pm org fair made it so that they could not attend, and we now have 5 1L pods so lots to consider and think about to ensure next year is more accessible - flagged for Student Life committee to factor in to planning Fall events
4. Curriculum Committee Update

- a. Matt Constantino had a meeting with Prof Parry about ideas for the year such as how to streamline the law review and process and foundations process with more student input. The curriculum committee never saw our Foundations report from last year and they were very open to viewing that data. It sounds like there may be opportunities for collaboration this year. Parry is also open about new course areas such as poverty in law, etc.

Student Concerns? (Open Floor)

1. Is a 3 credit class the same workload as a 2 credit class, etc? Tough professor? How do we get a pet project off the ground to help students realize how the registration process works, how to tell what the course actually entails, etc. This was a long conversation about transparency when it comes to registration, and content of a course before you are signed up and committed to taking it.
2. Students want an option to provide feedback after finals.
 - a. There is demand/interest in an SBA course eval separate from
3. A student pitched a syllabus bank so we can see what goes into a course beyond just the 1 paragraph description online.
4. A student brought up wanting to have Otter.ai available in class as those with hearing impairments/learning disabilities are still struggling to hear even in person.
 - a. Otter also sucks when it comes to interpreting accents, and case names. It's possible Zoom is better for captions. Libby mentioned they aren't using Zoom to a GA member, BUT the professors open Zoom to hit record each class.
 - b. Some profs make you request the class recording which makes it very hard to access the files. Students would like all class recordings available with the ease from the last three semesters.
 - c. Absences due to sickness leads to two week if not longer disruption in education because there's no hybrid system being offered? Sickness should not be used against you because if you have covid, you should be off campus and be able to continue education

Pandemic Check-In (Open Floor)

1. Students want emails about contact tracing to be more transparent with more info as we don't have seating charts or tracking in the library, study areas, etc.
2. A student was exposed on campus, went to the health center and they had NO tests available to test the student AT ALL. Students would like more assurance and help to feel safer on campus.
3. In the 1L Foundation class there are 87 people in 1 class and it is completely full which is making 1Ls very uncomfortable during a pandemic. It sounds like Foundations is overflowing with students in all the pods. Students also reported in their Foundations class they are not doing a seating chart.
4. Not all profs are wearing masks, some wearing face shields not masks and it is unfair to rely on students to enforce current state mask requirements. One professor was asked to put on a mask and they did so, but this shouldn't be on students. It's a state mandate in addition to a rule at school.
5. In one Foundations class there was a student eating with no mask and prof did nothing which made students very uncomfortable.
6. Students asked who the decision makers are in regard to covid policies so that students know who to bring these issues to.
 - a. This is something that might fall under the duties of the Wellness Rep.
 - b. Wellness Rep has not heard from school's wellness committee
 - c. Student Health rep has not heard from school's health committee
7. PSU is offering remote and hybrid, UO's Portland campus is fully in person per student anecdotes, we should figure out what schools in the region are doing. A student transferred from Willamette and mentioned they had options for remote, but only if you took the online offerings which were not necessarily the classes you would want to take.
8. A student talked with the admin at one point and they felt pressured to go fully in person because the other campuses and the Dean had reservations about being

fully in person, but the “Online College” stigmas are something the law school seems to fear.

Roberts Rules of Order

1. Review before meeting: [Robert's Rules Cheat Sheet](#)

SBA Website

1. How can it be improved?
2. Please review and send suggestions to sba@lclark.edu