

**NCVLI Board Meeting ~ June 8, 2010 ~ Action Items**  
Board Actions Arising out of the June 8, 2010 Board Meeting

**Each of these items is reflected in the Board Minutes, but is pulled out here for convenience.**

**Formal Board Actions Taken During Meeting:**

1. The Board Minutes from the March 29, 2010 Board Meeting were adopted without dissent.
2. Helene Davis was elected another full, 3-year term of Board membership without dissent.
3. Carl Davis was elected Chair of the Board for FY 10-11 without dissent.
4. Doug Beloof was elected Secretary of the Board for FY 10-11 without dissent.
5. Sean Beers was elected Treasurer of the Board for FY 10-11 without dissent.
6. John Gillis was elected Chair of the Nominating Committee without dissent.

**Actions “To Do” between now and next Meeting or at next Meeting:**

1. Lisa Farrell to compute the returning attendee information for present and past Conferences and include that information in the 2010 Conference Summary.
2. John Gillis to forward Tennessee contact information to Meg Garvin.
3. Sean Beers to forward contact information of website professionals to staff.
4. Staff to look into Google AdWords for NCVLI website.
5. Carl Davis and Meg Garvin to meet with Lizanne Saunders in person.
6. Meg Garvin to continue cultivation of Polly Poskin for potential Board membership.
7. Staff to write Disaster Recovery Plan.
8. Scott Flor to put audit services out for bid in January 2011.
9. Helene Davis to lead development of Education Committee charter.
10. Doug Beloof to lead development of Development Committee charter.
11. Sean Beers to forward social media strategy plans to Meg Garvin.
12. Staff to write up how they work with the Executive Director and share with Executive Committee.
13. Staff to develop different informational packets about NCVLI for cultivating new and potential Board Members, in coordination with the Education Committee.
14. Meg Garvin to circulate information in “Tipping Point” whitepaper about funding required to operate NCVLI to the Board.
15. Meg Garvin to create an executive summary of the existing Strategic Plan, identifying those areas that are in need of strategic focus, work with Carl Davis and John Gillis on Strategic Plan, and circulate executive summary prior to next Board meeting.
16. Staff to file recommended GANS from federal site visit report with DOJ.
17. Staff to finish FY 10-11 budget and forward to Finance Committee.
18. Finance Committee to review FY 10-11 budget and make recommendation to Board.
19. Staff to email full Board to schedule FY 10-11 quarterly Board meetings.

**Continuing Actions “To Do” from Prior Meeting(s) Contained in Document Entitled “Status Update of Board Action Items.” The Status Update document is updated following each Board meeting and as tasks are undertaken to advance projects. It is distributed prior to each Board meeting for full Board review.**