

## **Small Business Legal Clinic**

### **□Description:**

Class size limited to 5 students.

The Small Business Legal Clinic (SBLC) will provide valuable "hands-on" legal training to second and third-year law students, who will represent low-income small business owners in the Portland area. Under the supervision of experienced attorneys, students will learn to interview and counsel small business clients and assist them on a wide variety of transactional legal matters, including entity selection and formation, contract drafting in a wide variety of areas, commercial leases, intellectual property, regulatory compliance, financing (including loans) and employment law. Students may also participate in community outreach events or other public speaking engagements.

The Small Business Legal Clinic is a 4 credit, Pass/No Pass course, with no final examination or paper requirement. Each week, students are required to spend a minimum of 8 hours per week at the SBLC's office in downtown Portland and attend a weekly seminar on campus. Outside reading or other preparation for the seminars may be required, typically not exceeding two hours per week. The seminars will cover both substantive legal topics as well as practical skills, and will provide opportunities for students to discuss their client matters with other students and engage in role-playing sessions to hone their interviewing, negotiating and counseling skills. Students will be evaluated on attendance at and performance in the weekly 8-hour clinical practicum, class participation, and written exercises performed as weekly assignments. Since students participate in the representation of clients, regular attendance at scheduled times is required. Additional information about the SBLC can be found on the [SBLC website](#).

### **Meeting Time.**

#### **Fall and Spring terms.**

In the Fall and Spring semesters, the Small Business Legal Clinic will have two sections that meet at the following days and times:

Tuesday/Thursday: 9:00 am to 1:00 pm

Tuesday Thursday: 1:00 am to 5:00 pm

Students should register for their preferred time. The weekly seminars will be held on campus on Fridays from 9:00 to 10:50 am.

### **Registration for SBLC.**

A student must have permission to register for this course. You may download the application instructions and form on the Registrar's or the [SBLC's website](#).

The SBLC is a popular class with limited enrollment. Students should apply for

admission to the course by the dates indicated below (available on the Registrar's or SBLC's websites). SBLC will review the applications. Students will receive notification as to whether they may register for the course by the date indicated below. If the course is oversubscribed, preference will be based on interest in Business Law, year in school and writing ability.

For Fall and Spring enrollment apply by: **May 20, 2011**

Notification of acceptance by: **June 3, 2011**

If a student drops the class close to the beginning of a term, waitlisted students often have trouble adding the class due to its time commitments. Therefore, if you decide to drop this class, let us know immediately so a waitlisted student may enroll.

### **Boot Camp.**

In the Fall and Spring terms, there are NO CLINIC HOURS for the first week of classes. Instead, we will have all day "Boot Camp" on the first Friday of the semester. Boot Camp will be from 9:00am until 5:00pm. We will cover important information and training you will need before you can meet with clients (Note: this means that you will not have to report to the SBLC for clinical hours until the 2nd week of the term).

Attendance at Boot Camp is mandatory, unless you have another class that regularly meets on Fridays between 11:00 am and 5:00 pm, in which case absence during those class hours will be excused. If you have any conflict other than a regularly scheduled class, you must either resolve it, or drop the course.

The SBLC's street address is 310 SW Fourth Ave, Suite 1000 (downtown Portland).

**Participation in the SBLC does not qualify for the professional responsibility requirement.**

**Students may qualify for the WIE writing requirement with prior written permission from the clinical law professor.**

**Prerequisite: [Business Associations I](#)**